

Minutes

Iowa League of Cities Executive Board
Thursday, November 15, 2018
Iowa League of Cities Board Room

- Present in person: Scott Naumann, President-elect
John Lundell, Immediate Past President
Terry Donahue, Past President
Tom Lazio, President-elect
Nancy Earles, Director
David Jones, Director
Jessica Kinser, Director
Dawn Meyer, Director
Al Roder, Director
Corrin Spiegel, Director
Donny Hobbs, Director
Shirley McAdon, Director
Tim Schmidt, Director
- Present on phone: John Drury, Director
Quentin Hart, Director
Matt Walsh, Past President
- Absent: Scott Sanders, Director
Bob Scott, Director
Frank Darrah, Director
- Also Present: Alan Kemp, Executive Director
Shannon Busby, Office Manager
Bethany Crile, Communications Coordinator
Alison Deiter, Accountant
Jeff Hovey, Director of Risk Services
Dana Monosmith, Controller
Erin Mullenix, Research and Fiscal Analyst
Robert Palmer, Director of Government Affairs and Legislative Counsel
Daniel Stalder, Government Affairs Outreach Coordinator
Mark Tomb, Director of Membership Services
Katie Wheeler, Business Relations Coordinator
Jaci Dammeier, RSM US LLP
Andrew Steckel, RSM US LLP
Shirley McAdon, Council Member, Adel
- 1. Call to Order**
President Naumann called the meeting to order at 10:02 a.m. and had attendees introduce themselves.
 - 2. Executive Board Vacancy**
President Naumann requested approval to fill a vacancy on the Executive Board. It was moved by Past President Donahue and seconded by President-elect Lazio to approve the appointment of Shirley McAdon to the Board. Motion approved.

- 3. Consent Agenda**

It was moved by Immediate Past President Lundell and seconded by Director Kinser to approve the consent agenda which included the minutes of the August 16, 2018 meeting of the Executive Board, League Associate Applications, and the membership and investment reports. Motion approved.
- 4. Financial Reports**

After the accountant reviewed the July 2018 financial report, it was moved by Director Jones and seconded by Director Meyer. Motion approved.
- 5. Annual Financial Audit & Report of the Audit Committee**

Jaci Dammeier and Andrew Steckel, RSM US LLP, reviewed the results of the audit of the League's Fiscal Year 2018 annual financial statement, which was previously discussed with the audit committee. It was moved by President-elect Lazio and seconded by Immediate Past President Lundell to approve the audit. Motion approved.
- 6. Appointments**

President Naumann reviewed the appointments to various committees. It was moved by Director Earles and seconded by Director Roder to ratify the appointments to the committees. Motion approved.
- 7. Partner Program Applications**

The business relations coordinator reviewed the program and renewal process. It was moved by Director Roder and seconded by President-elect Lazio to ratify the League Partner Program applications. Motion approved.
- 8. League Committee Reports**
 - A. Education Committee**

The director of membership services reported on the October committee meeting, which included discussion of the annual conference, various workshops and the Certified Elected Municipal Program.
 - B. Associate Advisory Committee**

The business relations coordinator reported on the October meeting, which included discussion of the annual conference the bi-annual directory.
- 9. Legislative**

The general counsel and director of government affairs and the executive director discussed recent activities relating to the League's advocacy efforts and reviewed plans for the upcoming Legislative Day in February.
- 10. Annual Conference Wrap Up**

The communications coordinator reviewed feedback on the Annual Conference & Exhibit conducted in Council Bluffs.
- 11. The Square Podcast**

The communications coordinator reviewed on the League's new podcast – The Square.
- 12. Staff Action Plan Update**

The executive director reported on the status of projects that were included in the action plan adopted by the board in November 2017.

13. Member Dues Analysis Relating to 2020 Census

The research director and the accountant reviewed the preliminary analysis of possible changes in membership dues following the 2020 Census.

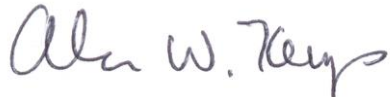
14. Other Business and Next Meeting

The next regular meeting of the Executive Board is scheduled for Wednesday, February 20, 2019 at the Iowa League of Cities, the day after the League's Legislative Day.

15. Adjourn

The executive board adjourned at 11:47 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Alan W. Kemp".

Alan W. Kemp
Executive Director