

## Minutes

Iowa League of Cities Executive Board  
500 SW 7<sup>th</sup> Street, Suite 101 – Des Moines  
Thursday, June 21, 2018

Present in person: John Lundell, President  
Matt Walsh, Immediate Past President  
Frank Darrah, Director  
Nancy Earles, Director  
Quentin Hart, Director  
David Jones, Director  
Jessica Kinzer, Director  
Al Roder, Director  
Kim Sacker, Director  
Scott Sanders, Director  
Hans Trousil, Director

Absent: Scott Naumann, President-elect  
Terry Donahue, Past President  
John Drury, Director  
Tom Lazio, Director  
Dawn Meyer, Director  
Bob Scott, Director

Also Present: Alan Kemp, Executive Director  
Shannon Busby, Office Manager  
Bethany Crile, Communications Coordinator  
Alison Dieter, Accountant  
Jeff Hovey, Director of Risk Services  
Erin Mullenix, Research and Fiscal Analyst  
Dana Monosmith, Controller  
Robert Palmer, Director of Government Affairs and Legislative Counsel  
Heather Roberts, Director of Information Services  
Mickey Shields, Assistant Director of Information Services  
Mark Tomb, Director of Membership Services  
Gary Taylor, Program Director for ISU Extension and Outreach Program

### 1. Call to Order

President Lundell called the meeting to order at 10:07 a.m.

### 2. Executive Director Performance Evaluation

The board meet in closed session for the annual performance evaluation of the executive director.

### 3. Consent Agenda

It was moved by Director Trousil and seconded by Director Sacker to approve the consent agenda which included the minutes of the April 26, 2018 meeting of the Executive Board, League Associate Applications, and the membership and investment reports. Motion approved.

### 4. Financial Report

The accountant reviewed the March 2018 financial report. It was moved by Director Darrah and seconded by Director Jones to approve the minutes as presented. Motion approved.

- 5. Reserve Funds Policy**

The accountant reviewed the Reserve Funds Policy and fund balance as required annually. It was moved by Immediate Past President Walsh and seconded by Director Trousil to ratify the level of funds reserved. Motion approved.
- 6. League Investment Policy**

As required, the executive board reviewed the League investment policy. It was moved by Director Roder and seconded by Director Kinser to approve the policy with no changes. Motion approved.
- 7. Appointment to the MFPRSI Board of Trustees**

It was moved by Director Trousil and seconded by Director Sacker to appoint Bob Fagen, Director of Finance for Des Moines, to serve the remainder of Dan Ritter's term on the Municipal Fire and Police Retirement System of Iowa (MFPRSI) Board of Trustees. Motion approved.
- 8. Legislative Update**

The legislative counsel reviewed the 2018 legislative session and discussed preparations for the 2019 session.
- 9. Proposed Legislative Service Awards Recipients 2018**

It was moved by Immediate Past President Walsh and seconded by Director Darrah to present the award to the two individuals recommended by the government affairs and legislative counsel. Motion approved.
- 10. Annual Conference & Exhibit Update**

The communications coordinator reported on plans for the upcoming Annual Conference & Exhibit and asked directors and officers of the Board to attend and encourage others to attend the event in Council Bluffs.
- 11. League Committee Reports**
  - A. Policy Committee**

The executive director reported on the meeting to occur June 26, 2018.
  - B. Nominating Committee**

The executive director reviewed the process for setting the slate of officers and directors to be submitted to the membership at the Annual Business Meeting.
  - C. Awards Committee**

The executive director requested names of individuals that should be considered for the League Hall of Fame or the Rhonda Wood Smith Award.
- 12. Institute of Public Affairs Update**

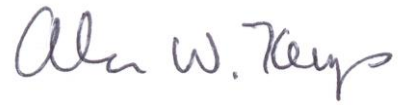
The executive director and Gary Taylor, Program Director for Iowa State University Extension and Outreach Program, provided an update on several joint efforts, including ensuring the services provided by the Institute are continued.
- 13. Other Business and Next Meeting**

The next meeting of the Executive Board is 10 a.m., Thursday, August 16 at the Iowa League of Cities office. This will include a joint meeting with the Iowa Municipalities Workers' Compensation Association (IMWCA) Board of Trustees.

**14. Adjourn**

The executive board adjourned at 12:01 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Alan W. Kemp". The signature is written in a cursive style with a large initial 'A' and a long, sweeping underline.

Alan W. Kemp  
Executive Director