

Minutes

Iowa League of Cities Executive Board

Thursday, April 26, 2018

Iowa League of Cities – Des Moines

Present in person: John Lundell, President
Matt Walsh, Immediate Past President
Terry Donahue, Past President
Scott Naumann, President-elect
Nancy Earles, Director
Quentin Hart, Director
David Jones, Director
Suellen Kolbet, Director
Kim Sacker, Director
Scott Sanders, Director
Bob Scott, Director
Hans Trousil, Director

Present on phone: Dawn Meyer, Director

Absent: Frank Darrah, Director
John Drury, Director
Jessica Kinzer, Director
Tom Lazio, Director
Al Roder, Director

Also Present: Alan Kemp, Executive Director
Shannon Busby, Office Manager
Bethany Crile, Communications Coordinator
Alison Dieter, Accountant
Erin Mullenix, Research and Fiscal Analyst
Dana Monosmith, Controller
Robert Palmer, Director of Government Affairs and Legislative Counsel
Heather Roberts, Director of Information Services
Mickey Shields, Assistant Director of Information Services
Mark Tomb, Director of Membership Services

1. Call to Order

President Lundell called the meeting to order at 10:04 a.m.

2. Consent Agenda

It was moved by Past President Donahue and seconded by Director Sacker to approve the consent agenda which included the minutes of the February 18, 2018 and February 28, 2018 meeting of the Executive Board, League Associate and Partner Applications, the membership and investment reports, and renewal of the LexisNexis subscription. Motion approved.

- 3. Financial Report**

The accountant reviewed the January 2018 financial report. It was moved by Director Trousil and seconded by President-elect Naumann to approve the report. Motion approved.
- 4. Proposed Budget for Fiscal Year 2018/19**

The accountant reviewed the proposed operating budget for the 2018/19 fiscal year. It was moved by Director Jones and seconded by President-elect Naumann to approve the budget as presented. Motion approved.
- 5. Approval of Membership Dues for Fiscal Year 2018/19**

The executive director and accountant sought approval of the membership dues to be included in the budget for FY2018/19. It was moved by Director Kolbet and seconded by Director Sacker to approve the 3 percent increase in membership dues. Motion approved.
- 6. BlueToad Digital Publishing Agreement**

The accountant provided an overview of a three-year contract for the software used by the League to publish *Cityscape* digitally. It was moved by Director Trousil and seconded by Director Sacker to approve the contract. Motion approved.
- 7. Legislative Update**

The director of government affairs and legislative counsel provided an update on the continued activity at the Capitol related to the 2018 legislative session.
- 8. League Committee Reports**
 - A. Education Committee**

The director of membership services provided a report on the committee's recent meeting, which included discussion of conference workshops, MLA, and other workshops and trainings.
 - B. Site Selection Committee**

Directors Kolbet and Sacker reported on the committee meeting where the group chose to recommend the board select Cedar Rapids as the host of the 2022 Annual Conference & Exhibit. It was moved by Director Walsh and seconded by Director Trousil to ratify the committee's recommendation. Motion approved, with Director Scott casting a dissenting vote.
- 9. Annual Conference & Exhibit**

The communications coordinator reported on plans for the 2018 Annual Conference & Exhibit.
- 10. Home Rule 50th Anniversary Initiative**

The executive director provided an overview of activities recognizing the 50th Anniversary of the passage of the Home Rule Amendment to the Iowa Constitution.
- 11. Small City Workshops Series**

The assistant director of membership services provided an overview of this training series geared toward communities with smaller populations.

12. Nuisance Abatement Conference

The assistant director of membership services provided an overview of this inaugural, sold-out, training event being offered in collaboration with Iowa State University Extension and Outreach.

13. Awards and Nominating Committee

The executive director reminded the board of the important role they play in the Awards Committee and Nominating Committee processes, especially in identifying and selecting awards recipients and candidates for the Executive Board.

14. League Staff Action Plan

The executive director shared the staff action plan for fulfilling the executive board's strategic initiatives. Updates on initiatives will be provided on an ongoing basis.

15. Other Business and Next Meeting

The Executive Board also considered other business including:

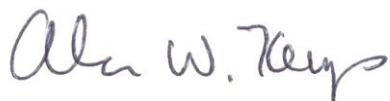
- The executive director presented a newly-created League value statement.
- The Executive Board discussed a letter from the Johnson County Board of Supervisors which expressed concerns regarding SF481.
- The Executive Board discussed a letter from the Pew Charitable Trust requesting support for the creation of a state revolving loan fund related to flood mitigation.
- The executive director inquired about Board member involvement with the Coalition Against Big Trucks, a group that is requesting a meeting with the League.
- The Executive Board recognized Suellen Kolbet for her contribution to the Executive Board and service to the League.

The next meeting of the Executive Board is scheduled for Thursday, June 21 at the Iowa League of Cities office in Des Moines.

16. Adjourn

The executive board adjourned at 11:23 p.m.

Respectfully submitted,



Alan W. Kemp
Executive Director