

Minutes

Iowa League of Cities Executive Board

Thursday, June 15, 2017

Iowa League of Cities – Des Moines

Present: Jim Erb, President
Reynold Peterson, Past President
John Lundell, President-elect
Patty Anderson, Director
Kay Cmelik, Director
Frank Darrah, Director
Kris Gulick, Past President
Jessica Kinser, Director
Suellen Kolbet, Director
Tom Lazio, Director
Scott Naumann, Director
Scott Peterson, Director
Kim Sacker, Director
Scott Sanders, Director
Bob Scott, Director
Hans Trousil, Director

Absent: Matt Walsh, Immediate Past President
John Drury, Director
Linda Gaul, Director

Also Present: Alan Kemp, Executive Director
Shannon Busby, Office Manager
Bethany Crile, Communications Coordinator
Alison Dieter, Accountant
Heather Roberts, Director of Information Services
Mickey Shields, Assistant Director of Membership Services
Mark Tomb, Director of Membership Services
Dana Monosmith, Controller
Lindsey McCune, Government Affairs Manager
Robert Palmer, Director of Government Affairs and Legislative Counsel
MaryBeth Sprouse, Extension Program Specialist
Ron Sinnwell, Loss Control Coordinator

1. Call to Order

President Erb called the meeting to order at 10:03 a.m.

2. Consent Agenda

It was moved by Director Anderson and seconded by Director Naumann to approve the consent agenda which included the minutes of the April 27, 2017 meeting of the Executive Board, and the membership and investment reports. Motion approved.

3. Financial Report

After the accountant reviewed the February 2017 financial report it was moved by Director Darrah and seconded by Director Trousil to approve the financials as presented. Motion approved.

4. Reserve Funds Policy

After the accountant reviewed the policy and level of funds to be reserved, it was moved by Past President Peterson and seconded by Director Sacker to approve the Reserve Funds Policy and to ratify the level of funds to be reserved. Motion approved.

5. League Investment Policy

The accountant presented the Investment Policy, which the executive board is required to review annually. It was moved by President-elect Lundell and seconded by Director Sacker to approve the policy with no amendments or changes. Motion approved.

6. Legislative Update

The director of government affairs and legislative counsel reported on the 2017 legislative session and previewed the 2018 session. The Conservation Innovation Grant was also discussed.

7. Proposed Legislative Service Awards Recipients 2017

The director of government affairs and legislative counsel reviewed the potential Legislative Service Award honoree. It was moved by Director Lazio and seconded by Director Kolbet to not give a Legislative Service Award this year, but to instead formally acknowledge the Executive Branch of the State of Iowa for their support of the backfill during this legislative session. Motion approved with Director Scott voting nay.

8. Annual Conference & Exhibit Update

The communications coordinator reported on the plans for the Annual Conference & Exhibit in Davenport and encouraged the Executive Board to promote the event to other cities.

9. Constitution and Bylaws Committee Report

The Executive Director and president-elect Lundell reported on the Constitution and Bylaws Committee's recommended amendments to both documents. It was moved by Director Trousil and seconded by Director Lazio to approve the proposed changes to the Constitution, direct staff to notify the membership in the required amount of days before the changes are presented to the membership at the Annual Business Meeting that will be held in Davenport on September 29, 2017. Motion approved.

It was also moved by Director Trousil and seconded by Director Sacker to direct staff to bring final Bylaws amendments to Board for approval at their August meeting.

10. League Committee Reports

A. Policy Committee

The president-elect reported on the committee's June 6 meeting during which 2018 League legislative priorities were discussed.

B. Nominating Committee

The executive director outlined the process for the committee to prepare the slate of officers and directors to be submitted to the membership at the Annual Business Meeting.

C. Awards Committee

The executive director encouraged the Executive Board to forward names of individuals to be considered for the League Hall of Fame or the Rhonda Wood Smith Award.

11. Municipal Professional's Institute and Municipal Professional's Academy

The extension program specialist provided an overview of this annual training that is provided to city clerks, finance officers and similar city staff through Iowa State University Extension & Outreach.

12. Junior Firefighter Program

The loss control coordinator and assistant director of membership services reported on the City of Denison junior firefighter program and efforts to develop similar programs across the state.

13. Review of Results of the Membership Survey

In preparation for August's strategic goal setting session the assistant director of membership services summarized the compiled results of the membership survey.

14. Review of League Mission Statement and Vision Statement

The executive director reviewed the current vision and mission statement in advance of the strategic goal setting session scheduled for the August meeting.

15. Other Business and Next Meeting

President Erb requested an overview of the 2017 City Collaboration Special Report, available on the League Web site.

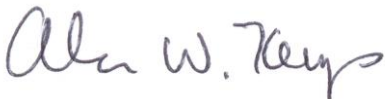
Questions about changes to Chapter 20 of the *Code of Iowa*, Collective Bargaining, were answered.

The next meeting of the Executive Board is 10 a.m., Thursday, August 17 at the Iowa League of Cities office.

16. Adjourn

The executive board adjourned for lunch and a joint meeting with the executive board for the Iowa State Association of Counties at 11:57 a.m.

Respectfully submitted,



Alan W. Kemp
Executive Director