

Minutes

Iowa League of Cities Executive Board
Iowa League of Cities – Des Moines, Iowa
Thursday, August 18, 2016

Present: Matt Walsh, President
Jim Erb, President-elect
Reynold Peterson, Immediate Past President
Ruth Randleman, Past President
Patty Anderson, Director
Kay Cmelik, Director
Frank Darrah, Director
John Drury, Director
Kim Downs, Director
Suellen Kolbet, Director
John Lundell, Director
Scott Peterson, Director
Kim Sacker, Director
Scott Sanders, Director
Hans Trousil, Director
Gregg Mandsager, Director
Linda Gaul, Director

Absent: Kris Gulick, Past President
Scott Naumann, Director

Also Present: Alan Kemp, Executive Director
Shannon Busby, Office Manager
Bethany Crile, Communications Coordinator
Alison Deiter, Accountant
Robert Palmer, Government Affairs and Legal Counsel
Heather Roberts, Director of Information Services
Mickey Shields, Assistant Director of Membership Services
Mark Tomb, Director of Membership Services
Scott Flagg, Iowa Department of Natural Resources

- 1. Call to Order**
President Walsh called the meeting to order at 10:01 a.m.
- 2. Consent Agenda**
It was moved by Director Lundell and seconded by Director Gaul to approve the consent agenda which included the minutes of the June 16, 2016 meeting of the Executive Board, Associate applications, and the membership and investment reports. Motion approved.
- 3. Financial Report**
After the accountant reviewed the June 2016 financial reports it was moved by Director Darrah and seconded by Kim Downs to approve the financial report. Motion approved.
- 4. Training and Workshop Budget FY2016**
The accountant reviewed the training and workshop budget for FY2016 and the financial outcome of the League's workshops and trainings.

5. Dues Process

The executive director updated the board on the dues renewals and the process for reaching out to non-renewing and non-member cities to tell them about the League and invite them to become members.

6. Annual Conference and Exhibit

The communications coordinator provided an update on the upcoming League Annual Conference and Exhibit. Director Lundell noted that many of the smaller cities that he had recently contacted to encourage attending conference indicated that their finances would not permit attendance. Director Lundell suggested a scholarship for smaller cities might be valuable.

7. Iowa Public Agency Investment Trust (IPAIT) Board of Directors Endorsement

Pursuant to the trust documents governing the operation of the IPAIT program, the President sought board consent to the nomination of Michelle Weidner to continue to serve as a trustee to the Iowa Public Agency Investment Trust (IPAIT). It was moved by Director Darrah and seconded by Past President Randleman to ratify the nomination. Motion approved.

8. Legislative Priorities

President-elect Erb and the legislative affairs and legal counsel presented the recommendations for the League's legislative priorities for the 2017 session. The priorities, as approved by the Executive Board, will be presented to the membership for adoption at the Annual Business Meeting. It was moved by President-elect Erb and seconded by Past President Randleman to approve the priorities. Motion approved.

9. League Committee Reports

A. Nominating Committee

Immediate Past President Peterson formally announced the slate of officers and directors that will be submitted to the membership. The League Constitution provides that the slate is not subject to ratification by the Executive Board, but will be voted on by membership during the Annual Meeting.

B. Awards Committee

President Walsh presented the recommendations for the Hall of Fame award and Rhonda Wood Smith Award, which are intended to be confidential until the presentation is made at the Annual Conference. It was moved by Director Trousil and seconded by Director Darrah to ratify the recommendations. Motion approved.

10. Proposed Amendment to League Bylaws Relating to Reimbursement for National League Functions and Review of Draft Reimbursement Policy

The executive director presented a proposed policy for reimbursements for attending NLC events, as discussed at the June meeting where the board suggested transitioning the by-laws provision to a policy. The board provided additional feedback and modifications to a policy which will be brought for approval at the November meeting. In addition it was moved by Director Anderson and seconded by Director Kolbet to direct the executive director to present amendments deleting the provision of NLC reimbursements from the by-laws at the next consecutive meeting. Motion approved.

11. Contract Between the Iowa Soybean Association and the Iowa League of Cities

After an explanation of the agreement and its purposed, the executive director requested approval of a contract relating to work with the Iowa Soybean Association under the Conservation Innovation Grant. It was moved by Immediate Past President Peterson and seconded by Director Trousil to approve the contract as presented. Motion approved.

12. Contract Between Dustin Miller of Nyemaster Goode, PC and the Iowa League of Cities for Legal Services

After an explanation of the staff transitions taking place, the executive director and government affairs and legal counsel requested feedback of a contract between Dustin Miller and the Iowa League of Cities for legal services relating to the coordination of the Conservation Innovation Grant. Based on the conversation, the executive director will proceed with a one-year contract and report on the outcome at the next meeting.

13. Strategic Goal Setting Update

The assistant director of membership services reviewed the strategic action items that were adopted by the board at the strategic goal setting session in August 2014.

14. Derelict Building Program

Scott Flagg from the Iowa Department of Natural Resources provided an overview of this program that assists cities with repair and demolition of derelict buildings while diverting materials from the landfill.

15. NLC Congress of Cities

The executive director referred to the memo with details of the annual National League of Cities (NLC) City Summit to be held in Pittsburg, PA, November 16-19, 2016.

16. Schedule 2017 and Next Meeting

The next meeting of the Executive Board will be November 10, 2016 at the Iowa League of Cities office. A schedule of Executive Board meetings and NLC events for the year 2017 is enclosed under Tab 16.

17. Recognition of Directors

The President recognized the contributions of those members of the Executive Board who are leaving the board.

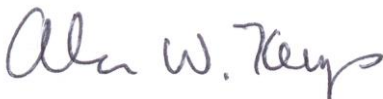
18. Other Business

The director of information services requested approval of the League's Microsoft Enterprise contract. It was moved by Director Trousil and President-elect Erb to approve the contract as presented, but with authority granted to staff to negotiate with other providers if the cost is less than the enterprise contract. Motion approved.

The next meeting of the Executive Board is November 10, 2016 at the Iowa League of Cities office.

19. Adjourn

Respectfully submitted,



Alan W. Kemp
Executive Director