

Minutes

Iowa League of Cities Executive Board
500 SW 7th Street, Suite 101 – Des Moines
Thursday, June 16, 2016

Present: Matt Walsh, President
Jim Erb, President-elect
Reynold Peterson, Immediate Past President
Kris Gulick, Past President
Ruth Randleman, Past President
Patty Anderson, Director
Kay Cmelik, Director
Frank Darrah, Director
John Drury, Director
Suellen Kolbet, Director
John Lundell, Director
Scott Naumann, Director
Scott Peterson, Director
Kim Sacker, Director
Scott Sanders, Director
Hans Trousil, Director

Absent: Kim Downs, Director
Gregg Mandsager, Director
Linda Gaul, Director

Also Present: Alan Kemp, Executive Director
Shannon Busby, Office Manager
Bethany Crile, Communications Coordinator
Alison Deiter, Accountant
Cindy Kendall, Extension Program Specialist
Dana Monosmith, Controller
Heather Roberts, Director of Information Services
Mickey Shields, Assistant Director of Membership Services
Mark Tomb, Director of Membership Services
Paul Kruse, Forecast5 Analytics
Gary Sinclair, Forecast5 Analytics
Jody Smith, Forecast5 Analytics

1. Call to Order

President Walsh will call the meeting to order at 10:07 a.m.

2. Consent Agenda

It was moved by Director Sacker and seconded by Past President Randleman to approve the consent agenda which included the minutes of the April 28, 2016 meeting of the Executive Board, Associate applications, and the membership and investment reports. The executive director also updated the board on the membership renewal initiative. Motion approved.

3. Financial Report

After comments from the accountant, it was moved by Director Naumann and seconded by Director Cmelik to approve the April 2016 financial report. Motion approved.

- 4. Reserve Funds Policy**

After a review from the accountant, it was moved by Director Peterson and seconded by Immediate Past President Peterson to approve the League Reserve Fund Policy and ratify the level of funds to be reserved. Motion approved.
- 5. League Investment Policy**

After comments from the accountant and executive director, it was moved by Director Sacker and seconded by Director Lundell to approve the League investment policy. Motion approved.
- 6. Legislative Update**

The government affairs and legislative counsel reported on the 2016 legislative session, gave a look ahead to the 2017 session and answered questions from the Executive Board.
- 7. Water Quality Trading Grant Update**

On behalf of the general counsel, the government affairs and legislative counsel provided the board with an update on the status of the NRCS Conservation Innovation Grant.
- 8. Proposed Legislative Service Awards Recipients 2016**

The government affairs and legislative counsel reviewed the names of legislators the League is recommending to receive the Legislative Service Award given at the League's award banquet during the Annual Conference & Exhibit. It was moved by Past President Randleman and seconded by Director Naumann to approve the recommended recipients. Motion approved.
- 9. Annual Conference & Exhibit Update**

The communications coordinator reported on the status of the 2016 Annual Conference & Exhibit and encouraged the Board to invite others to attend.
- 10. Proposed Amendment to League Bylaws Relating to Reimbursement for National League Functions**

After discussion of an amendment to Article IV, Section 4 of the By Laws of the Iowa League of Cities, which provides guidance for reimbursement for the registration and travel costs to NLC conferences for the Executive Board, the Board asked for exploration of other aspects related to the topic. The executive director will look into these addition areas and report back at the August meeting.
- 11. League Committee Reports**
 - A. Policy Committee**

The government affairs and legislative counsel and President-elect Erb reviewed the purpose and work of the League's Policy Committee, which will meet in the summer to make recommendations for 2017 League Legislative Priorities.
 - B. Nominating Committee**

The executive director outlined the process for the committee to prepare the slate of officers and directors to be submitted to the membership at the Annual Business Meeting. He also asked the Board to help in recruiting new directors for the Executive Board.
 - C. Awards Committee**

The executive director requested that members of the Executive Board forward names of individuals that should be considered for the League Hall of Fame or the Rhonda Wood Smith Award prior to the committee meeting on July 12.

12. Iowa City/County Management Association

The director of membership services provided an overview of the assistance the League provides this group, including coordination of its annual summer conference.

13. Municipal Professional's Institute and Municipal Professional's Academy

The extension program specialist provided an overview of this annual training, hosted by a League-affiliated organization. She also covered other trainings her position provides, both through the League and through her role with Iowa State University Extension & Outreach.

14. Forecast5 Analytics

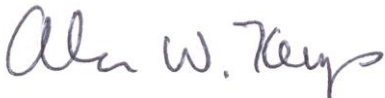
Representatives of Forecast5, a new Partner under the League's Community Alliance Programs, provided an overview of the services they provide to cities.

15. Other Business and Next Meeting

The next meeting of the Executive Board is 10 a.m., Thursday, August 18 at the Iowa League of Cities office.

16. Adjourn

Respectfully submitted,

A handwritten signature in blue ink that reads "Alan W. Kemp". The signature is written in a cursive, flowing style.

Alan W. Kemp
Executive Director